

## **Program D: Office of Quality Educators**

Program Authorization: 36:649D; R.S. 36:649F; R.S. 17:3042.1; R.S. 17:7.3; R.S. 17:31-33; R.S.7:(6)(A-E); R.S. 7:7.1, 7.2; R.S. 36:649E; R.S. 17:15; R.S. 17:21-22; R.S. 17:3403; R.S. 17:3896; R.S. 17:3761-3764; R.S. 17:7.4; Article 7, Section 10.1; Title V, Part D subpart 2 of the Higher Education Act of 1965 as amended in 1986

### **PROGRAM DESCRIPTION**

The Office of Quality Educators Program is responsible for standards, assessment, evaluation and certification of all elementary and secondary educators in Louisiana as well as designing, developing and coordinating quality professional development provided within the context of ongoing school improvement planning.

The mission of the Office of Quality Educators Program is to provide a comprehensive system of services, resources and assistance for personnel certification and standards- based professional development directed toward school improvement and increased student achievement.

The goal of the Office of Quality Educators Program is to assist LEA's, teachers and administrators with school improvement efforts by providing professional development capacity building opportunities, and by responding timely to requests..

The Office of Quality Educators Program includes the following activities: Staff/Teacher Certification and Assessment, and Professional Development..

### **OBJECTIVES AND PERFORMANCE INDICATORS**

Unless otherwise indicated, all objectives are to be accomplished during or by the end of FY 2000-2001. Performance indicators are made up of two parts: name and value. The indicator name describes what is being measured. The indicator value is the numeric value or level achieved within a given measurement period. For budgeting purposes, performance indicator values are shown for the prior fiscal year, the current fiscal year, and alternative funding scenarios (continuation budget level and Executive Budget recommendation level) for the ensuing fiscal year (the fiscal year of the budget document).

**The objectives and performance indicators that appear below are associated with program funding in the Base Executive Budget for FY 2000-01. Specific information on program funding is presented in the financial sections that follow performance tables.**

1. (KEY) Through the Teacher Certification and Assessment activity, to process 90% of the certification requests within the 45 day guideline.

Strategic Link: Strategy I.1.1: *To provide assistance to teachers, LEAs, Colleges and Universities in awarding initial and advanced certification; recommend teacher and administrator preparation programs; serve as a liaison between Department of Higher Education institutions; provide support for teachers pursuing national board certification; provide mentors for new teachers; materials and training; coordinate statewide assessment; monitor local personnel evaluation.*

LEVEL	PERFORMANCE INDICATOR NAME	PERFORMANCE INDICATOR VALUES					
		YEAREND PERFORMANCE STANDARD FY 1998-1999	ACTUAL YEAREND PERFORMANCE FY 1998-1999	ACT 10 PERFORMANCE STANDARD FY 1999-2000	EXISTING PERFORMANCE STANDARD FY 1999-2000	AT CONTINUATION BUDGET LEVEL FY 2000-2001	AT RECOMMENDED BUDGET LEVEL FY 2000-2001
K	Percentage of certification request completed within the 45 day guideline <sup>1</sup>	Not applicable <sup>2</sup>	60%	80%	80%	90%	90%

<sup>1</sup> An accurate and usable tracking system for initial certification requests is currently being developed.

<sup>2</sup> This performance indicator did not appear in Act 19 and therefore has no performance standard for 1998-99.

2. (KEY) Through the Professional Development activity, to provide 8 leadership activities for aspiring, new and experienced education leaders.

Strategic Link: Strategy I.1.4: *To provide assistance to LEAs and the Department in developing and coordinating professional development activities for all staff, assist in statewide accountability initiatives; coordinate efforts to recognize outstanding teachers and principals.*

LEVEL	PERFORMANCE INDICATOR NAME	PERFORMANCE INDICATOR VALUES					
		YEAREND PERFORMANCE STANDARD FY 1998-1999	ACTUAL YEAREND PERFORMANCE FY 1998-1999	ACT 10 PERFORMANCE STANDARD FY 1999-2000	EXISTING PERFORMANCE STANDARD FY 1999-2000	AT CONTINUATION BUDGET LEVEL FY 2000-2001	AT RECOMMENDED BUDGET LEVEL FY 2000-2001
K	Number of activities offered	Not applicable <sup>1</sup>	5	8	8	8	8
K	Number of participants <sup>2</sup>	Not applicable <sup>1</sup>	1,100	3,176	3,176	3,176	3,176
S	Percentage of participants that rate the activity to be of quality and value	Not applicable <sup>1</sup>	70%	90%	90%	90%	90%

<sup>1</sup> This performance indicator did not appear in Act 19 and therefore has no performance standard for 1998-99.

<sup>2</sup> Participants may overlap in activities.

3. (KEY) Through the Teacher Certification and Assessment activity, to provide mentors for new teachers, provide materials and training, and coordinate statewide assessment such that 97% of participants will successfully complete the process.

Strategic Link: Strategy I.1.1: *To provide assistance to teachers, LEAs, colleges and universities in awarding initial and advanced certification; recommend teacher and administrator preparation programs; serve as a liaison between Department and Higher Education institutions; provide support for teachers pursuing national board certification; provide mentors for new teachers; provide materials and training; coordinate statewide assessment; monitors local personnel evaluation.*

LEVEL	PERFORMANCE INDICATOR NAME	PERFORMANCE INDICATOR VALUES					
		YEAREND PERFORMANCE STANDARD FY 1998-1999	ACTUAL YEAREND PERFORMANCE FY 1998-1999	ACT 10 PERFORMANCE STANDARD FY 1999-2000	EXISTING PERFORMANCE STANDARD FY 1999-2000	AT CONTINUATION BUDGET LEVEL FY 2000-2001	AT RECOMMENDED BUDGET LEVEL FY 2000-2001
K	Percentage of teachers successfully completing the Louisiana Teacher Assistance and Assessment Program	98%	99%	98%	98%	97%	97%
K	Number of new teachers served	4,280	4,058	4,068	4,068	4,732 <sup>1</sup>	4,732 <sup>1</sup>
K	Cost per new teacher served	\$534	\$601	\$602	\$602	\$641 <sup>2</sup>	\$566
K	Percentage of assessment teams in compliance with state law during assessment process <sup>3</sup>	Not applicable	Not applicable	Not applicable	Not available	100%	0%

<sup>1</sup> There is a normal fluctuation in the number of new teachers each year based on LEA needs and retirements. It is anticipated that more new teachers than usual are anticipated in FY 99-00 and 00-01 due to federal class size reduction efforts.

<sup>2</sup> The increase in cost per new teacher is due to the increase in payment for mentor services. Mentoring activity has increased from one semester of service to two semesters of service.

<sup>3</sup> Department of Education comment: Of those teachers successfully completing their assessment, none would be eligible for regular, permanent certification due to the fact that the assessment team has only one member, making the process invalid. Current law requires a two-member assessment team.

4. (KEY) Through the Professional Development activity, to provide assistance to 90% of the districts with schools scoring 30 or below on the School Performance Score.

Strategic Link: Strategy I.1.4: *To provide assistance to LEAs and the Department in developing and coordinating professional development activities for all staff, assist in statewide accountability initiatives; coordinates efforts to recognize outstanding teachers and principals.*

LEVEL	PERFORMANCE INDICATOR NAME	PERFORMANCE INDICATOR VALUES					
		YEAREND PERFORMANCE STANDARD FY 1998-1999	ACTUAL YEAREND PERFORMANCE FY 1998-1999	ACT 10 PERFORMANCE STANDARD FY 1999-2000	EXISTING PERFORMANCE STANDARD FY 1999-2000	AT CONTINUATION BUDGET LEVEL FY 2000-2001	AT RECOMMENDED BUDGET LEVEL FY 2000-2001
K	Percentage of districts receiving assistance	Not applicable <sup>1</sup>	80%	90%	90%	90%	90%
K	Number of educators participating in professional development activities	Not applicable <sup>1</sup>	200	250	250 <sup>2</sup>	1,100	1,100

<sup>1</sup> This performance indicator did not appear in Act 19 and therefore has no performance standard for 1998-99.

<sup>2</sup> Although the performance standard is 250, the agency estimates a better number to be 825.

5. (KEY) Through the Professional Development activity, to assign a pilot group of 13 Distinguished Educators to schools to assist schools in meeting their growth targets.

Strategic Link: Strategy I.1.4: *To provide assistance to LEAs and the Department in developing and coordinating professional activities for all staff, assist in statewide accountability initiatives; coordinate efforts to recognize outstanding teachers and principals.*

Explanatory Note: The Department of Education is developing a method to determine what impact the Distinguished Educators have in each school. Outcomes may be available in Summer 2000.

LEVEL	PERFORMANCE INDICATOR NAME	PERFORMANCE INDICATOR VALUES					
		YEAREND PERFORMANCE STANDARD FY 1998-1999	ACTUAL YEAREND PERFORMANCE FY 1998-1999	ACT 10 PERFORMANCE STANDARD FY 1999-2000	EXISTING PERFORMANCE STANDARD FY 1999-2000	AT CONTINUATION BUDGET LEVEL FY 2000-2001	AT RECOMMENDED BUDGET LEVEL FY 2000-2001
K	Number of Distinguished Educators assigned <sup>1</sup>	Not applicable <sup>2</sup>	Not applicable	13	13	13	13
K	Number of potential Distinguished Educators to be trained <sup>3</sup>	Not applicable <sup>2</sup>	Not applicable	Not applicable <sup>4</sup>	Not applicable	35	35

<sup>1</sup> The average number of hours spent at each school per week by the DE's is 40.

<sup>1</sup> This performance indicator did not appear in Act 19 and therefore has no performance standard for 1998-99.

<sup>3</sup> Each potential Distinguished Educator will receive 80 hours of training.

<sup>4</sup> This performance indicator did not appear in Act 10 and therefore has no performance standard for 1999-00.

## RESOURCE ALLOCATION FOR THE PROGRAM

	ACTUAL 1998-1999	ACT 10 1999- 2000	EXISTING 1999- 2000	CONTINUATION 2000 - 2001	RECOMMENDED 2000 - 2001	RECOMMENDED OVER/(UNDER) EXISTING
MEANS OF FINANCING:						
STATE GENERAL FUND (Direct)	\$3,958,414	\$5,909,234	\$5,223,960	\$5,176,443	\$4,922,214	(\$301,746)
STATE GENERAL FUND BY:						
Interagency Transfers	178,394	803,168	803,168	807,535	807,535	4,367
Fees & Self-gen. Revenues	397,366	684,930	684,930	693,538	681,384	(3,546)
Statutory Dedications	566,875	0	0	0	233,842	233,842
Interim Emergency Board	0	0	0	0	0	0
FEDERAL FUNDS	1,343,290	2,743,000	2,743,000	2,768,253	2,728,181	(14,819)
TOTAL MEANS OF FINANCING	<b>\$6,444,339</b>	<b>\$10,140,332</b>	<b>\$9,455,058</b>	<b>\$9,445,769</b>	<b>\$9,373,156</b>	<b>(\$81,902)</b>
EXPENDITURES & REQUEST:						
Salaries	\$1,992,758	\$2,253,869	\$2,081,103	\$2,181,327	\$3,154,441	\$1,073,338
Other Compensation	165,043	87,258	113,318	113,318	113,318	0
Related Benefits	336,045	418,043	357,457	377,466	546,365	188,908
Total Operating Expenses	936,767	1,746,227	1,928,239	1,764,574	731,759	(1,196,480)
Professional Services	297,760	1,219,200	1,891,334	1,925,477	1,256,334	(635,000)
Total Other Charges	2,578,203	4,237,918	2,910,893	2,910,893	3,398,225	487,332
Total Acq. & Major Repairs	137,763	177,817	172,714	172,714	172,714	0
TOTAL EXPENDITURES AND REQUEST	<b>\$6,444,339</b>	<b>\$10,140,332</b>	<b>\$9,455,058</b>	<b>\$9,445,769</b>	<b>\$9,373,156</b>	<b>(\$81,902)</b>
AUTHORIZED FULL-TIME						
EQUIVALENTS: Classified	53	54	55	56	56	1
Unclassified	2	2	2	2	2	0
TOTAL	<b>55</b>	<b>56</b>	<b>57</b>	<b>58</b>	<b>58</b>	<b>1</b>

## SOURCE OF FUNDING

This program is funded by General Fund, Interagency Transfers, Fees and Self-generated Revenues, Statutory Dedication and Federal Funds. The source of the Interagency Transfers is the Louisiana Quality Education Support Fund (8(g)). Self-generated Revenues are collected from Teacher Certification fees and fees charged to participants of the Leadership Academics. The source of the Statutory Dedication is the School Leadership Development Fund as authorized by Act 472 of the 1997 Regular Legislative Session. (Per R.S.39:32B.(8), see table below for a listing of expenditures out of each Statutory Dedicated fund.) Federal Funds are provided by grants or allocations from Title 1 and 6 of the Improving America's Schools Act; Sections B of the Individuals with Disabilities Education Act; grants for the Christa McAuffie Fellowship Awards; and, Title 2 Dwight D. Eisenhower funds.

ACTUAL 1998-1999	ACT 10 1999- 2000	EXISTING 1999- 2000	CONTINUATION 2000 - 2001	RECOMMENDED 2000 - 2001	RECOMMENDED OVER/(UNDER) EXISTING
\$566,875	\$0	\$0	\$0	\$233,842	\$233,842

## ANALYSIS OF RECOMMENDATION

GENERAL FUND	TOTAL	T.O.	DESCRIPTION
<b>\$5,909,234</b>	<b>\$10,140,332</b>	<b>56</b>	<b>ACT 10 FISCAL YEAR 1999-2000</b>
			<b>BA-7 TRANSACTIONS:</b>
\$0	\$0	1	Replacement T.O. for personnel that transferred to LCTCS in FY 99/00
(\$685,274)	(\$685,274)	0	Transfer of funds to Executive Office, Office of Management and Finance, Regional Service Centers and Louisiana Center for Educational Technology
<b>\$5,223,960</b>	<b>\$9,455,058</b>	<b>57</b>	<b>EXISTING OPERATING BUDGET – December 3, 1999</b>
\$18,025	\$38,997	0	Annualization of FY 1999-2000 Classified State Employees Merit Increase
\$19,811	\$37,067	0	Classified State Employees Merit Increases for FY 2000-2001
(\$12,374)	(\$22,397)	0	Teacher Retirement Rate Adjustment
\$110,000	\$172,714	0	Acquisitions & Major Repairs
(\$110,000)	(\$172,714)	0	Non-Recurring Acquisitions & Major Repairs
\$849,294	\$1,314,413	0	Salary Base Adjustment
(\$101,061)	(\$156,407)	0	Attrition Adjustment
(\$825,296)	(\$1,277,272)	0	Salary Funding from Other Line Items
(\$117,500)	(\$117,500)	0	Continuation of reductions imposed by Executive Order MJF 99-52 in FY 00-01
(\$201,916)	(\$201,916)	0	Other Adjustments - Transfer of funds to the Executive Office
\$58,281	\$58,281	1	Other Adjustments - Transfer of funds including one (1) position from Regional Service Centers
(\$560,000)	(\$560,000)	0	Other Adjustments - Elimination of External Assessors component of Teacher Assistance and Assessment Program
\$529,832	\$529,832	0	Other Adjustments - Transfer from Subgrantee Assistance Remediation for Distinguished Educators
\$275,000	\$275,000	0	Other Adjustments - Imaging expenses for move to North Building
(\$233,842)	\$0	0	Net Means Of Financing Substitutions - Replace State General Fund with Statutory Dedications for the remaining balance in the School Leadership Development Fund
<b>\$4,922,214</b>	<b>\$9,373,156</b>	<b>58</b>	<b>TOTAL RECOMMENDED</b>
<b>\$0</b>	<b>\$0</b>	<b>0</b>	<b>LESS GOVERNOR'S SUPPLEMENTARY RECOMMENDATIONS</b>
<b>\$4,922,214</b>	<b>\$9,373,156</b>	<b>58</b>	<b>BASE EXECUTIVE BUDGET FISCAL YEAR 2000-2001</b>



			SUPPLEMENTARY RECOMMENDATIONS CONTINGENT ON SALES TAX RENEWAL:
\$0	\$0	0	None
<b>\$0</b>	<b>\$0</b>	<b>0</b>	<b>TOTAL SUPPLEMENTARY RECOMMENDATIONS CONTINGENT ON SALES TAX RENEWAL</b>
			SUPPLEMENTARY RECOMMENDATIONS CONTINGENT ON NEW REVENUE:
\$0	\$0	0	None
<b>\$0</b>	<b>\$0</b>	<b>0</b>	<b>TOTAL SUPPLEMENTARY RECOMMENDATIONS CONTINGENT ON NEW REVENUE</b>
<b>\$4,922,214</b>	<b>\$9,373,156</b>	<b>58</b>	<b>GRAND TOTAL RECOMMENDED</b>

The total means of financing for this program is recommended at 99.1% of the existing operating budget. It represents 89.4% of the total request (\$10,485,163) for this program. The reduction in State General Fund for this program is due to the following adjustments: the transfer out of funds to the Executive Office and the transfer in of funds, including one (1) position from the Regional Service Centers to enhance department reorganization; the continuation of reductions imposed by Executive Order MJF 99-52 in FY 00-01; the replacement of State General Fund with Statutory Dedications equivalent to the balance in the School Leadership Development Fund; the elimination of funding for the External Assessors portion of the Teacher Assistance and Assessment Program; additional funding for imaging of all necessary documents to prepare for move to the North Building; and, the transfer of funds from Subgrantee Assistance/Remediation for Distinguished Educators. The remaining balance is due to standard statewide adjustments.

## PROFESSIONAL SERVICES

\$1,032,334	Teacher Assessors
\$26,000	Consultants, presenters and trainers for workshops
\$70,000	Consultants to assist in implementation of mentoring pilot
\$128,000	Technical and evaluation assistance in assessment program
<b>\$1,256,334</b>	<b>TOTAL PROFESSIONAL SERVICES</b>

## OTHER CHARGES

\$54,019	Tuition Exemption Basic - 8(g); Administration component of program
\$110,417	Tuition Exemption Innovative - 8(g); Administration component of program
\$1,357,432	Distinguished Educators - continuation of costs associated with intensive training of twelve (12) distinguished educators
\$400,250	8(g) - Distinguished Educators
\$105,089	8(g) - Principal Internship; provides funding for training of all newly appointed principals and assistance principals
\$80,200	8(g) - National Teacher Certification
\$53,193	8(g) - Scholarship/Stipend to Prospective Teachers Program
\$671,039	Professional/Leadership Development
<b>\$2,831,639</b>	<b>SUB-TOTAL OTHER CHARGES</b>

**Interagency Transfers:**

\$566,586 Office of Management and Finance: Indirect cost, printing, postage, maintenance, office supplies, prorations

**\$566,586 SUB-TOTAL INTERAGENCY TRANSFERS**

**\$3,398,225 TOTAL OTHER CHARGES**

**ACQUISITIONS AND MAJOR REPAIRS**

\$172,714 Replacement equipment including computers, monitors, laser printers and imaging system

**\$172,714 TOTAL ACQUISITIONS AND MAJOR REPAIRS**